



BLACK POWER AWARDS VENDING INFORMATION

(All applicable permits are the sole responsibility of the VENDOR)

VENDOR REGISTRATION PROCESS: Complete vendor application submitted with all vendor fees of application.

BPA Vendor coordinators are only accepting minimum number of vendors per selling item/in a particular category for the Black Power Awards Marketplace.

The **VENDOR** agrees to operate in accordance with regulations set forth in the Georgia State Health Codes and he / she must comply with health and safety standards, where applicable.

VENDORS will not be allowed to set up after the event start time.

Black Power Awards (**BPA**) Vendor Coordinator shall have the right to review and qualify the product line.

VENDOR space assignment will be made based on category and setup space needed, with every effort made to honor all requests based on sponsorship levels, then on a first-come, first-serve basis.

The **VENDOR** agrees not to sell or donate space in its booth or site for advertising and / or promotion to any third party without BPA approval.

The **VENDOR** is responsible for paying all applicable federal, state, and local taxes.

VENDORS are responsible for any damage they may cause to the facility while participating in Black Power Awards events.

VENDOR booth space fees are not refundable.

VENDOR must provide tables, chairs, and power supply/cords.

VENDOR agrees to clean-up trash that they or their customers are responsible for before departure. Please do not leave trash for BPA staff to clean up.

WI-FI/Electricity: Access to WIFI will be available at the venue for your phone/tablet/and electronic payment processing services.

Please contact the BPA coordinator if you need electrical access for your setup/display.

VENDOR REGISTRATION FORM

Please complete the form below and send via email to: blackpowerawards@gmail.com

Organization / Business:

Contact Name:

Phone:

Business Address:

City:

State:

Zip code:

Email address:

Website:

Number of attendees allow at your exhibit is 1. (Those not staffing exhibit should attend at a guest)

Product Information:

(Please provide a brief description about your product. This information will be used for marketing this event.)

Courtesy Customer Service Tips

Make your exhibit booth stand out. Priority engage all of your attendees so that they will remember you and your vendor experience.

Treat all visitors to your booth with the upmost respect. If they don't buy today, it does not mean they won't buy tomorrow. We really want to positively change the BUY BLACK stigma so we can ensure that we circulate our Black Dollars to advance our people at all times.

Generate a system to gain contact information from visitors. You can have them sign up for a raffle or try another unique method.

Smile, have fun, and let's celebrate BLACK EXCELLANCE!!

I, _____, hereby contract to lease and occupy the booth space described above for the duration of the listed Black Power Awards Ceremony. Payment for this space and deposit is included with this Vendor Contract. It is agreed that only ONE (1) Vendor can occupy this booth space.

If this agreement meets with your approval, please sign one copy where indicated and return it to the Black Power Awards.